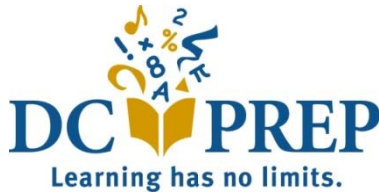


Prep EX!
DC Prep's Extended Learning Program

Prep EX!
FAMILY HANDBOOK
2016-2017





Prep EX!

DC Prep's Extended Learning Program

August 2016

Dear Parents and Guardians,

Welcome to the *Prep EX!* Extended Learning Program!

At DC Prep, we are committed to providing your preschool-6th grade child with a safe, structured, and enriching after school experience. This handbook has been prepared to answer questions you may have concerning our philosophy, policies, and procedures.

After you have read this handbook, please sign the confirmation form on the final page of this handbook, and submit it to your child's campus Operations Assistants at the front desk.

Thank you for your participation in the *Prep EX!* Extended Learning Program. We are looking forward to a wonderful and enriching 2016-2017 school year.

Sincerely,

Catherine Nwosu
Director of Extended Learning,
Home Office
cnwosu@dcprep.org
(202) 635-4590 ex 224

Prep EX! Program Leaders



Edgewood
Elementary

- Monique Moore
- mmoore@dcprep.org
- (202) 729-3500

Anacostia
Elementary

- Lucy Ragland
- lragsland@dcprep.org
- (202) 398-2838

Benning
Elementary

PURPOSE AND PHILOSOPHY OF EXTENDED LEARNING

Our program has been developed to provide **preschool-6th grade students** with a safe, nurturing environment after school. During *Prep EX!*, DC Prep students may have the opportunity to work on homework and participate in academic and enrichment activities.

ENROLLMENT

Prep EX! is licensed as a Child Development Center by the Office of the State Superintendent of Education (OSSE), and therefore must keep current documentation on all students in order to comply with government requirements.

Before a student can be enrolled in *Prep EX!*, the following **must** be submitted:

- | | |
|---|---|
| <input type="checkbox"/> September payment of \$180 or a Child Care Subsidy voucher | <input type="checkbox"/> Current Health Certificate with TB and Lead test results and parent/guardian signature |
| <input type="checkbox"/> Application | <input type="checkbox"/> Current Immunization records |
| <input type="checkbox"/> Emergency Medical Authorization Form | <input type="checkbox"/> Current Oral Health Certificate |
| | <input type="checkbox"/> Handbook Confirmation Form |

If some of these documents have already been submitted for DC Prep enrollment, you will need to submit additional copies to *Prep EX!*.

Please note that Health Certificates and Oral Health Certificates expire after one calendar year. Therefore, if your child's last physical or dentist appointment was on or before April 20, 2015, you **must** submit a new Health Certificate or Oral Health Certificate by April 20, 2016, or your child will be withdrawn from *Prep EX!*.

Once your application has been processed, you will receive a call and an email from the Extended Learning Program Leader at your child's campus. It is the family's responsibility to provide current contact information. Please do not assume your child is enrolled until you receive contact from DC Prep.

PAYMENTS

Prep EX! is \$180 a month per student. Payments are due by the 1st of each month. The September payment, for example, will be due by September 1st, 2016. Students whose payments are paid after the 15th will be de-enrolled and removed from *Prep EX!*,

Child Care Subsidy Program

DC Prep accepts vouchers from the Child Care Subsidy Program, and, for many families. The Child Care Subsidy Program is run by the DC government in order to help families afford child care during the time the parents or guardians are working, in training, or at school. Depending on a variety of factors, the DC Government will pay for some or all of your *Prep EX!* payments.

Eligibility for a voucher is dependent on:

- Family size
- Income
- Demonstrate a need for child care (20 hours or more of work, school, or training for the parent(s))
-

The sliding scale chart at the end of this handbook will tell you if you are eligible, and what your co-pay would be based on your family size and income.

If you are eligible and all documentation is submitted, you will be assigned a co-pay ranging from \$0.00 to \$9.72. DC Prep will round your co-pay to the *lowest* dollar, and multiply for this number by 20 to determine your monthly rate.

Example:

If your child is assigned a co-pay of \$2.72, we will round the number down to \$2.00. We will multiply \$2.00 by 20 and assign you a fee of \$40.00 per month. In December and June, you would need to pay half of the monthly fee, or \$20.00.

The assigned monthly fees are due by the 1st of the month, or your child will be de-enrolled from *Prep EX!*.

If you have any questions about the Child Care Subsidy Program, please reach out to your campus Program Leader.

Mid-year Enrollment

Families who enroll in *Prep EX!* after September 2nd will have to submit their monthly payment or a voucher from the Child Care Subsidy Program, along with all other enrollment paperwork before a child can begin *Prep EX!*.

The first month's payment will be calculated based on the enrollment date. If a child is scheduled to begin prior to the 10th of the month, the family will be charged for a full month's payment. If the child is scheduled to begin on or after the 10th of the month through the 19th, the family will be charged half a month's payment. If a child is scheduled to begin on or after the 20th of the month, the family will not be charged for that month and the first payment will be due by the 1st of the following month.

Prep EX! Enrollment Date	Fee for Parents Paying Full Price	Fee for Parents Receiving a Subsidy
1 st to 9 th of the month	\$180	Full monthly fee based on assigned co-pay
10 th to 19 th of the month	\$90	Half of monthly fee based on assigned co-pay
20 th to 31 st of the month	\$180 payment due by the 1 st of the <i>following</i> month	Full monthly fee based on assigned co-pay of the <i>following</i> month will be due by the 1 st of that month

Example:

A child paying full price enrolls in *Prep EX!* with a start date January 25th. The family will pay their first payment of \$180 will be due by February 1st. Alternatively, a child in a full-price family enrolls in *Prep EX!* starting January 12th, in which they will pay \$90 for January before the child can start.

Tax Documents

If you are interested in receiving a statement of your *Prep EX!* account for tax purposes, please inquire in mid-January at your child’s campus front desk. Please note that families are responsible for holding on to their own receipts and DC Prep issues this documentation as a courtesy.

DC Prep’s tax ID number is 02-0550253.

Payment Questions

All questions regarding *Prep EX!* payments should be directed to the Program Leader at your child’s campus.

SIBLINGS OF MIDDLE CAMPUS STUDENTS

If your elementary school child has a sibling at Edgewood Middle Campus or Benning Middle Campus who is dismissed at 5:00pm because of Prep Hour, he or she may enroll in *Prep EX!* free of charge provided that the elementary school child is picked up as soon as the middle school student is dismissed at 5:00pm (or 5:30pm in the case of detention). The elementary school child may not stay on Fridays when all students are dismissed at 3:00pm.

To enroll your elementary school child, please submit all required documents with the exception of the deposit or voucher. Check the appropriate box on the *Prep EX!* application to indicate that your child is staying in *Prep EX!* until the middle school sibling is dismissed.

Please note that any middle school student picking up their sibling during *Prep EX!* must check in at the campus front desk, and have any friends or fellow DC Preppies wait at the front desk while they sign out their sibling.

Students who are enrolling in *Prep EX!* under these circumstances must be picked up at 3:00pm on Fridays, when DC Preppies at all campuses are dismissed. Students who are not picked up at 3:00pm on Fridays or after Prep Hour on Mondays through Thursdays must be picked up

immediately. There is no supervision available in the front lobby for students who have not been picked up from school.

WITHDRAWING FROM PREP EX!

If you should choose to withdraw your child from *Prep EX!*, please fill out a *Prep EX!* withdrawal form available online or at the front desk. Until this form is handed in and signed by the campus' Extended Learning Program Leader, you will continue to be charged your monthly fee.

If a family who is current on their payment balance withdraws their child before the 10th of the month, they will receive a refund for the full month. If they withdraw their child on or after the 10th of the month, half of the month's payment will be refunded. If the child is withdrawn on or after the 20th of the month, no refund will be issued.

<i>Prep EX!</i> Withdrawal Date	Refund	Fee for Parents Receiving a Subsidy
1 st to 9 th of the month	\$180	Full monthly fee based on assigned co-pay
10 th to 19 th of the month	\$90	Half of monthly fee based on assigned co-pay
20 th to 31 st of the month	No refund	No refund

The same policy will apply to students who are expelled from *Prep EX!* for behavioral issues.

Refunds will be issued 30 days after the withdrawal form or expulsion letter is signed by the Extended Learning Program Leader.

PROGRAM HOURS

Prep EX! operates Monday through Friday from dismissal to 6:00pm on normal school days. Middle school students in 4th, 5th, and 6th grades will be escorted by an adult to the Edgewood Elementary Campus following their regular school day or any after school activity, including tutoring, homework center, or detention.

Prep EX! dismissal is between 5:45pm and 6:00pm. Late fees are issued for any student present after 6:00pm. (Please refer to late fees, below.)

DAILY SCHEDULE

Prep EX! is committed to offering a balance of academic, recreational, and enrichment activities. Generally, students will receive a snack, participate in free play, and have time to complete homework.

Our first priority is to engage students in enrichment activities, so homework may not necessarily be completed by the end of the afternoon. We encourage parents to continue to check over and finish homework each night. **Additionally, preschoolers and pre-kindergarteners will not complete homework during *Prep EX!*, as the purpose of their homework is to reinforce the home-to-school connection.**

Activities will be held in both the indoor and outdoor spaces of the Edgewood, Benning, and Anacostia Campuses.

SNACK AND FOOD POLICY

Students are given a finite amount of time, usually 15 to 20 minutes, to eat snack each afternoon. Snack is provided, though students may bring their own snack. *Prep EX!* does not allow the consumption of sugary foods and beverages like candy or soda during the afternoon. *Prep EX!* also maintains DC Prep’s policy on food sharing (see below).

Middle school students who go to *Prep EX!* after Prep Hour will have their snack during Prep Hour and will not be offered an additional snack in *Prep EX!*.

FOOD SHARING POLICY

To avoid dangerous allergic reactions, DC Prep adheres to a no food sharing policy, meaning students may not share food with their teachers or classmates. Parents must also refrain from bringing in food for celebrations, special occasions, etc. Instead, we ask that families consider bringing in non-food related items like pencils or stickers to celebrate with their child’s class. In addition, consistent with the Family Handbook, please refrain from bringing in nuts as a courtesy to students with food allergies.

STUDENT EXPECTATIONS

Students are expected to meet the same standard of behavior in *Prep EX!* as they are during the school day.

Incentives

Prep EX! rewards students for good behavior. Students who meet expectations are given public praise by the teacher. *Prep EX!* will have monthly events to reward classes and students who are doing the right thing.

Consequences

While we prefer to encourage good behavior by providing incentives, there will be consequences for students who do not meet our expectations.

Prep EX! adheres to DC Prep’s student code of conduct. Please refer to the DC Prep Family Handbook for a complete list of behaviors and consequences. While *Prep EX!* cannot issue consequences such as detention, we strive to align with the school day consequences as much as possible.

Level	School Day Consequences - Early Childhood	<i>Prep EX!</i> Consequences - Early Childhood	School Day Consequences- K-6	<i>Prep EX!</i> Consequences K-6
1	Re-Teach, re-Direct, Loss of Privilege, Time-Out	Re-Teach, re-Direct, Loss of Privilege, Time-Out	Deduction; Irresponsible Dollars	Re-Teach, re-Direct, Loss of Privilege
2	Support Coordinator visit, Parent phone call	<i>Program Leader visit</i>	<i>Mid-Day Reflection ; Detention</i>	<i>Loss of Privilege, Program Leader visit</i>

3	Home Based Reflection, Mandatory Parent Meeting	Suspension from <i>Prep EX!</i> ; <i>Pre-Expulsion Contract for Prep EX!</i>	Mid-Day Reflection with parent meeting; Detention with parent meeting; In-Class Suspension	Suspension from <i>Prep EX!</i>
4	Suspension, Recommendation for Expulsion	Expulsion from <i>Prep EX!</i>	Suspension	Suspension from <i>Prep EX!</i> ; <i>Pre-Expulsion Contract for Prep EX!</i>
5	Expulsion Recommendation		Expulsion Recommendation	

Consequences for Level 2 and 3 behaviors will be communicated to families by the campus-based *Prep EX!* Program Leader or Director of Extended Learning. In the event that the Dean of Students feels a school-day consequence should be issued, parents will hear directly from the Dean.

If a child fails to meet expectations after their suspension from *Prep EX!* he or she may be expelled from *Prep EX!* for the remainder of the school year. In this case, families without outstanding balances will be refunded according to the policy outlined in the “Withdrawing from *Prep EX!*” section.

Harassment Policy

DC Prep is committed to having a positive learning and working environment for all students and employees. Any conduct that creates an intimidating, hostile, or offensive work, learning, or social environment is not acceptable. DC Prep will not tolerate harassment on the basis of race, color, gender, disability, religion, national origin, sexual orientation, or age. This includes bullying behavior and sexual harassment of any nature. Sexual harassment consists of unwelcome sexual advances, requests for sexual favors, or any other verbal or physical conduct of a sexual nature, which alters the learning and/or working environment for students or teachers. DC Prep’s harassment policy rules apply to email correspondence as well. Harassment of any nature may be regarded as a violation of DC Prep’s Code of Character and will be addressed accordingly.

PERSONAL BELONGINGS AND DRESS

Students are encouraged to leave personal belongings at home. These belongings can serve as a distraction from programming and create conflict between students. If a child does bring a personal item from home that serves as a distraction, the child will be asked once to put it away. If seen again, the teacher will take the object from the child, and give it to the adult who picks up the child at dismissal.

Our policy on cell phones and all other electronic equipment is the same as during the school day. If a child brings any such item to school, he or she should keep it put away. Any student who uses a cell phone during *Prep EX!* will have it confiscated by their teacher and the Dean of Students will be informed immediately. Parents who need to contact their children during the afternoon should do so through the campus front desk.

The dress code for *Prep EX!* is the same as during the school day, unless another type of dress is requested by *Prep EX!* staff for special activities. Children's clothing should be labeled, including their coats and winter accessories during the cooler months. *Prep EX!* cannot be responsible for lost clothing, though belongings that are labeled are more likely to be returned to the original owner.

SIGN-OUT PROCEDURES

The only people, other than the child's custodial parents, who are authorized to take the child from the program are those adults (18 years and older) designated in writing on the Emergency Contact or Authorized Release sections of the child's application. Parents, as well as other authorized adults, not on the child's dismissal list, must have written permission from the custodial parent to pick up the child.

For the safety and well-being of our students, *Prep EX!* will not release a child to meet a parent or other adult authorized to pick up outside the building. All parents or adults authorized to pick up must sign the child out by coming inside the building. Further, *Prep EX!* will not release a child to be picked up by a person who is visibly impaired due to alcohol consumption, substance abuse, prescription drugs, or other like substances. In the event that a parent or legal guardian is impaired, the Extended Learning Program Leader will call the other adults designated on the authorized release section of the child's application to provide transportation.

On occasions when the non-custodial parent will be picking up children from the program, the custodial parent is asked to provide a written statement to the program granting permission.

Once a child is signed out, parents are responsible for their own child, and must leave the building to avoid distractions and maintain safety standards.

LATE PICK-UPS

There is a late fee of **\$5.00 for the first minute and \$1.00 for each additional minute** for children picked up after 6:00pm, which is payable at the time of pickup. If the parent/guardian fails to notify the program staff that they will be late and they have not arrived to pick up their child within 30 minutes of closing, Child Protective Services will be contacted. Chronic late pick-up may lead to dismissal from the program.

Students with siblings in *Prep EX!* may not wait for their sibling in the lobby. They must pick up their sibling and go home immediately. If the sibling attends another school, he or she must wait at their school to be picked up.

HOLIDAYS

Prep EX! will be open when DC Prep is open for normal school days. Accordingly, *Prep EX!* will be **closed** on half days, days off for holidays, partial days for parent teacher conferences, etc. Please refer to our school calendar for a complete listing of those days.

EMERGENCY CLOSINGS

Inclement weather, incidents that result in our facility not being fit for children (i.e., a water main break, gas leak, etc.), or an act of terror will result in an emergency closing at DC Prep.

Parents and staff are informed of emergency closures via our Alert Now program, which sends automated phone calls and emails to our staff and families. Information is also posted on the DC Prep web page and our Facebook page (www.facebook.com/dcprep).

Prep EX! will be open during inclement weather only if DC Prep is open. However, if the weather situation worsens during the day, the campus may close early, in which case *Prep EX!* will be closed. Alternatively, the campus may run through the end of the school day but *Prep EX!* may still be closed. In either of these events parents/guardians are updated via our Alert Now system. For this reason, it is imperative that you keep your contact information up to date with your child's campus at all times throughout the school year.

Alternate shelters are in place should students need to leave the building. The alternative shelter for the Benning Campuses is the Boys and Girls Club located at 4103 Benning Road, NE. The alternative shelter for the Edgewood Elementary Campus is the Edgewood Middle Campus at 701 Edgewood Street NE. The alternative shelter for Anacostia Elementary Campus is the Anacostia Professional Building 2041 Martin Luther King Jr. Ave SE.

Parents will be alerted through the Alert Now system should students be evacuated to their alternative shelter.

PREP EX! AND EVENING CAMPUS EVENTS

Prep EX! will operate on afternoons when there is an on-campus event, once school hours have ended (e.g., such as Family Reading Night, Back to School Night, Parent Teacher Conferences, etc.).

Please note that *Prep EX!* is only open to students already enrolled on those afternoons, and that students must be picked up at 6:00pm, even if they are staying on campus after school or you are in the building. Late fees will apply under both circumstances, and if you are in the building you must still sign your child out of *Prep EX!*.

PETS AND ANIMALS

Pets and animals are not permitted in *Prep EX!* with the exclusion of service animals, class pets, and animals brought in for special events approved by the Director of Extended Learning.

FIELD TRIPS

Students in *Prep EX!* generally do not attend field trips off DC Prep premises. In the event of a special trip, parents and guardians will need to sign a designated permission slip in order for their child to attend.

COMPLAINT RESOLUTION PROCESS

We recognize that sometimes issues and problems arise and families and staff need an opportunity to express their complaints. Should such a situation occur, we ask that you thoroughly review and follow the steps outlined below in the order in which they are written.

1. Check the Family Handbook to determine if your concern is addressed there.

- If you cannot find the necessary resolution in the Handbook, schedule an appointment via phone or email directly with the Extended Learning Program Leader at your child's campus. Please allow this individual 24 hours (during the work week) to return any initial form of communication.

	<ul style="list-style-type: none"> • Monique Moore • mmoore@dcprep.org • (202) 729-3500 	<ul style="list-style-type: none"> • Lucy Ragland • lragsland@dcprep.org • (202) 398-2838
Edgewood Elementary	Anacostia Elementary	Benning Elementary

- If you need further assistance after this meeting, please contact the Director of Extended Learning via email at cnwosu@dcprep.org or phone at (202) 635-4590 x224.
- Should you require additional help after meeting with the Director, contact Laura Maestas, Chief Talent Officer, via email at lmaestas@dcprep.org by phone at (202) 635-4411.
- Finally, should you be dissatisfied with the results of the meetings outlined above, you may feel free to contact OSSE via email (OSSE.ChildCareComplaints@dc.gov) or phone at (202) 727-2993.

ILLNESS POLICY

Prep EX! endorses exclusion standards that will help contain illness among children, their families, staff, and the community. This policy ultimately protects other children and staff members and recognizes the limitations of staff capabilities to adequately care for a sick child. Your child may not attend *Prep EX!* if he or she is exhibiting any of the following symptoms:

- A temperature of 100 degrees or higher;
- Intestinal disturbance accompanied by diarrhea or vomiting;
- Body rash with fever;
- Sore throat with fever or swollen glands;
- Eye infections;
- Abnormal discoloration of the skin;
- Fever accompanied by rash, vomiting, diarrhea, earache, irritability, or confusion; and/or
- Continuous irritable crying that requires more attention than our facility can provide.

If your child develops any of the above symptoms while attending *Prep EX!* the staff will help your child rest comfortably in an area away from the other children. You will be promptly contacted to arrange pick-up.

INJURY AND EMERGENCY MEDICAL CARE

A minor injury to a child will be treated at the discretion of the *Prep EX!* staff. An adequate supply of first aid materials is stored at our site. When an injury occurs, the staff member who witnessed the injury will complete an Incident Report and the campus-based Program Leader or front desk staff will notify the parent or guardian.

In the event a child sustains an injury of a more serious nature, a staff member certified in First Aid or CPR will render emergency first aid while the parent is contacted by phone. The emergency telephone information that is on file will be used. Generally, the parent will be asked to come to the school and transport the child to a physician's office or a medical facility. If neither parent can be contacted, the person designated by the parent on the emergency form will be requested to fulfill this parental role.

If immediate and urgent medical treatment is required, the program personnel will call 911. Parental agreement forms authorize the *Prep EX!* staff to secure and authorize any medical attention, treatment, and services as may be necessary for a child whose parents cannot be immediately contacted. Parents or legal guardians will be financially responsible for the cost of providing care for an injured child. The Parental Agreement in your child's file and will be sent with the person accompanying the child to a medical facility.

LICENSING AND REPORTING REQUIREMENTS

DC Prep is required by law to report any suspected child abuse, neglect, exploitation, deprivation, or abandonment to Children's Protective Services.

EMERGENCY PREPAREDNESS

The staff participates in disaster preparedness training, including practice through drills, and education on the location and use of fire extinguisher. At least two staff members at each campus will be trained in CPR and First Aid. *Prep EX!* follows all relevant fire inspection and quality standards, and the facility is inspected regularly. As a result of monthly fire drills and practice evacuations, staff and children are familiar with evacuation procedures and primary and secondary evacuation routes. Our staff has regular conversations with their students about emergencies and emergency preparedness.



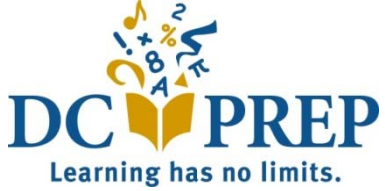
Prep EX!

DC Prep's Extended Learning Program

CHILD CARE SUBSIDY PROGRAM SLIDING SCALE

Want to know if you are eligible for the Child Care Subsidy Program? Please look at the chart below, using your income level and the number of people in your family to determine if you are eligible, and if so, what co-pay you would have to pay per child/ per day.

Family Size	Income Level										1st Child Co-Pay	2nd Child Co-Pay	The 3rd Child is Free!
	1	2	3	4	5	6	7	8	9	10			
	\$5,415	\$7,285	\$9,155	\$11,025	\$12,895	\$14,765	\$16,635	\$18,505	\$20,375	\$22,245	\$0	\$0	
	\$6,498	\$8,742	\$10,986	\$13,230	\$15,474	\$17,718	\$19,962	\$22,206	\$24,450	\$26,694	\$0.29	\$0.22	
	\$7,581	\$10,199	\$12,817	\$15,435	\$18,053	\$20,671	\$23,289	\$25,907	\$28,525	\$31,143	\$0.38	\$0.29	
	\$8,664	\$11,656	\$14,648	\$17,640	\$20,632	\$23,624	\$26,616	\$29,608	\$32,600	\$35,592	\$0.51	\$0.38	
	\$9,747	\$13,113	\$16,479	\$19,845	\$23,211	\$26,577	\$29,943	\$33,309	\$36,675	\$40,041	\$0.64	\$0.48	
	\$10,830	\$14,570	\$18,310	\$22,050	\$25,790	\$29,530	\$33,270	\$37,010	\$40,750	\$44,490	\$0.81	\$0.61	
	\$11,913	\$16,027	\$20,141	\$24,255	\$28,369	\$32,483	\$36,597	\$40,711	\$44,825	\$48,939	\$1.01	\$0.76	
	\$12,996	\$17,484	\$21,972	\$26,460	\$30,948	\$35,436	\$39,924	\$44,412	\$48,900	\$53,388	\$1.23	\$0.92	
	\$14,079	\$18,941	\$23,803	\$28,665	\$33,527	\$38,389	\$43,251	\$48,113	\$52,975	\$57,837	\$1.47	\$1.10	
	\$15,162	\$20,398	\$25,634	\$30,870	\$36,106	\$41,342	\$46,578	\$51,814	\$57,050	\$62,286	\$1.73	\$1.30	
	\$16,245	\$21,855	\$27,465	\$33,075	\$38,685	\$44,295	\$49,905	\$55,515	\$61,125	\$66,735	\$2.04	\$1.53	
	\$17,328	\$23,312	\$29,296	\$35,280	\$41,264	\$47,248	\$53,232	\$59,216	\$65,200	\$71,184	\$2.37	\$1.78	
	\$18,411	\$24,769	\$31,127	\$37,485	\$43,843	\$50,201	\$56,559	\$62,917	\$69,275	\$75,633	\$2.72	\$2.04	
	\$19,494	\$26,226	\$32,958	\$39,690	\$46,422	\$53,154	\$59,886	\$66,618	\$73,350	\$80,082	\$3.10	\$2.33	
	\$20,577	\$27,683	\$34,789	\$41,895	\$49,001	\$56,107	\$63,213	\$70,319	\$77,425	\$84,531	\$3.50	\$2.63	
	\$21,660	\$29,140	\$36,620	\$44,100	\$51,580	\$59,060	\$66,540	\$74,020	\$81,500	\$87,602	\$3.96	\$2.97	
	\$22,743	\$30,597	\$38,451	\$46,305	\$54,159	\$62,013	\$69,867	\$77,721	\$85,575	not eligible	\$4.44	\$3.33	
	\$23,826	\$32,054	\$40,282	\$48,510	\$56,738	\$64,966	\$73,194	\$81,422	\$85,777		\$4.95	\$3.72	
	\$24,909	\$33,511	\$42,113	\$50,715	\$59,317	\$67,919	\$76,521	\$83,952	not eligible		\$5.46	\$4.10	
	\$25,992	\$34,968	\$43,944	\$52,920	\$61,896	\$70,872	\$79,848	not eligible			\$5.99	\$4.49	
	\$27,075	\$36,425	\$45,775	\$55,125	\$64,475	\$73,825	\$82,127				\$6.54	\$4.91	
	\$28,158	\$37,882	\$47,606	\$57,330	\$67,054	\$76,778	not eligible				\$7.12	\$5.34	
	\$29,241	\$39,339	\$49,437	\$59,535	\$69,633	\$79,731					\$7.72	\$5.79	
	\$30,324	\$40,796	\$51,101	\$60,835	\$70,569	\$80,302					\$8.39	\$6.29	
	\$31,407	\$41,368	not eligible	not eligible	not eligible	not eligible					\$9.04	\$6.78	
	\$31,634	not eligible									\$9.72	\$7.29	
	not eligible												



Prep EX!

DC Prep's Extended Learning Program

2016-2017 SCHOOL YEAR HANDBOOK CONFIRMATION FORM

Please **clearly** print your name and sign the following form, prior to turning it in with your child's campus front desk Operations Assistants, as confirmation that you have fully read and understood the contents of this handbook.

I, _____, understand the information and agree to the rules and procedures presented in the 2016-2017 *Prep EX!* Family Handbook.

Child(ren)'s names (please print first/last name[s] clearly):

Child(ren)'s campus(es):

Signature: _____

Date: _____